

RMA Department: Unit 102 - 4460 Jacombs Road, Richmond, BC, V6V 2C5

## RETURN MERCHANDISE AUTHORIZATION (RMA FORM)

For prompt processing of return and product exchange, please complete and email to support@ledlightingdepot.com to obtain an RMA number. An RMA department representative will contact you via email or phone with an RMA number, or a reason for denial. The RMA number will be cancelled if the product(s) is/are not returned within 15 days. The product(s) must be returned with the **COPY OF ORIGINAL PACKING SLIP OR INVOICE**. The package must be prepaid, sent **BY REGULAR MAIL ONLY** and with the RMA number clearly marked on the return package.

We reserve the right to refuse returns and exchanges not in accordance with its policy.

<b>Customer Name:</b>			Email:
<b>Customer Exchange Shipping Address:</b>			
<b>Tel:</b>	Home:	Work:	Fax:
<b>Order Information:</b>	Order#/Invoice#:		Purchase Date:
<b>Non-Battery Product:</b>	Part#:	Qty:	Reason:
	Part#:	Qty:	Reason:
	Part#:	Qty:	Reason:
	Part#:	Qty:	Reason:
Refund or Exchange:	<input type="checkbox"/> Exchange/Repair <input type="checkbox"/> Refund (within 30 days from date of purchase only)		
<b>Battery &amp; Adapter Product:</b>	Product Type:	<input type="checkbox"/> Notebook Battery <input type="checkbox"/> A/C Adapter <input type="checkbox"/> Digital Camera Battery <input type="checkbox"/> Cellphone Battery <input type="checkbox"/> Other: _____	
	<b>(Our Product Part#):</b> _____		<b>(Quantity):</b> _____
	Your Electronic Model:	(Brand Name): _____	(Model #): _____
	Your Original/Old Adapter:	(Output Voltage): _____	(Output Current): _____ <i>(You can also check DC output voltage and output current on the bottom of your laptop)</i>
	Your Original/Old battery:	(Output Voltage): _____	(Model #): _____
Refund or Exchange:	<input type="checkbox"/> Exchange/Repair <input type="checkbox"/> Refund (within 30 days from date of purchase only)		
<b>Reason For Return:</b>	<b>**To serve you better, and for a quick RMA process; please fill out this form as detailed as possible.**</b>		

Fill out the form and email to support@ledlightingdepot.com . We will then confirm & contact you with a RMA number and instructions for returning the product(s).

Please include a copy of the filled out RMA form with your RMA# and include it in the return package.

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